Shimon and Sara Birnbaum Jewish Community Center
775 Talamini Road • Bridgewater, NJ 08807
www.ssbjcc.org • 908.725.6994

By registering for this program, you agree to the following policies:

1. **Your day and time slot is booked for you for the duration of the session. Two weeks (fourteen days) notice is required if you wish to discontinue your instruction prior to the scheduled end of the session.** Please notify the Aquatics Director (RKoenig@ssbjcc.org) to provide notice of discontinuation. DO NOT give notice to your instructor. Notifying your instructor does not constitute proper notice.

2. All credits for unused lessons/cancelled within the cancellation window will be issued as JCC system credits. If you have opted for the installment option payment, any credits will be applied toward the final installment balance. If you have paid in full, these refunds can be used for any JCC service (additional swim lessons, JCC membership, afterschool program, fitness classes, etc.)

3. **Payment in full for the entire session is required at the time of registration.** Upon request, the JCC can break up the total amount due for private/semi private lessons into two installments payable with a credit card or an ACH kept on file. Both of these options must be kept on file for the duration of the session. **Any payments which are returned to the JCC (for insufficient funds or any other reason), will result in a $35 returned payment fee assessed to the account.**

4. **A 24- hour cancellation policy is in effect.** We understand that illness and other events come up from time to time. You are required to submit notice to the Aquatics Director via email RKoenig@ssbjcc.org in the event you cannot attend your weekly scheduled lesson within 24 hours of your scheduled start time. No refunds will be given if notice of cancellation for a weekly lesson is given with less than 24 hours notice under any circumstance. If only one student comes to a semi-private lesson that date's session will be charged as a one-time PRIVATE lesson at the private lesson rate as it is a one-on-one lesson.

   Instructors will wait up to 10 minutes for a student to show up for their lesson. If a student does not show up for their scheduled lesson within the first 10 minutes of the scheduled start time of the lesson, the instructor reserves the right to not conduct the lesson for that day. If you are running late for your lesson, please give the courtesy of reaching out to the JCC Welcome Center so your instructor can be informed that you are on your way. The Welcome Center can be reach at 908-443-9018.

5. **Your account will not be charged for lessons we cannot provide.** If your teacher cancels your lesson or if the JCC is closed due to a holiday/due to inclement weather, you will be issued a JCC system credit for that week's lesson.

6. **Due to limited pool space, instructor availability and high demand for private/semi private instruction a commitment for the ENTIRE duration of the session is required. Families will be permitted to miss ONE lesson for the Fall 2026 session. Any additional lessons missed/additional cancellations beyond this allowed lesson will result in you/your child being removed from your scheduled lesson slot and the time slot offered to someone on the wait list.**