

*Please Note: Junior Counselor positions are filled.
You can email your name, email and grade entering in September to
Psilberfein@ssbjcc.org if you are interested in being put on the waitlist.*

Instructions for completing the registration form.

- 1. Use your PDF reader to complete form.*
- 2. Save the file to your computer.*
- 3. Email the file as an attachment to Paige at psilberfein@ssbjcc.org;
or Mail it back to the JCC at: 775 Talamini Rd, Bridgewater, NJ 08807*

Dear Applicant,

Thank you for your interest in a summer job at JCC Camp Ruach. We are very proud of our camp and its staff. We are always seeking enthusiastic, caring, mature individuals who really care about their work and who create a camp community full of safety, fun and friendship to join our staff. There is no job more worthwhile or challenging than working at summer camp and there is no greater satisfaction than having a positive impact on the life of a child.

Please read the enclosed materials carefully. Fill out all parts of the application (including 2 reference forms). Once we receive your completed application (including reference forms), we will contact you for an interview if a position is available. **Please have the potential employee contact us directly and not use another individual (i.e. parent) as the contact person.**

All positions require an 8-week commitment, (except CITS) If you apply and are accepted for a position, you are expected to work the 39 days from June 25-August 17 (no camp on Wednesday, July 4).

Camp Ruach offers a wide range of job opportunities for both full and half day with multiple age groups. We are looking for counselors, specialists, maintenance, and lifeguards.

If you have any questions about job opportunities, please contact Paige at 908-725-6994 x207 or email psilberfein@ssbjcc.org

Shalom,

Paige Silberfein

Paige Silberfein
Program Director/Camp Director

Lauren Paniccia

Lauren Paniccia
Assistant Camp Director



Shimon and Sara Birnbaum Jewish Community Center * 775 Talamini Road * Bridgewater * NJ* 08807
(908) 725-6994 x207 psilberfein@ssbjcc.org Fax: 908-725-9753

EMPLOYMENT APPLICATION 2012 CAMP SEASON • June 25 – August 17

Name _____ Social Security # _____ Date: _____
Permanent Address _____ Town _____ Zip _____
Home Phone # (____) _____ Cell Phone # (____) _____ Email _____
Business Phone # (____) _____
Date of Birth _____ Age as of June 2012 (if under 18) _____ Grade in School as of September 2012 _____

Who referred you, or how did you hear of JCC Camp Ruach? _____

If you have children, will you want to have them enrolled at camp? _____ If yes, please list:

- 1) Name _____ Age _____ Grade as of September 2012 _____ Sex _____
- 2) Name _____ Age _____ Grade as of September 2012 _____ Sex _____
- 3) Name _____ Age _____ Grade as of September 2012 _____ Sex _____

Education/Work:

High School: _____	Date of (expected) graduation _____
College: _____	Date of (expected) graduation _____
Major/Minor: _____	Degree? Certification: _____
Present Occupation: _____	Place of Employment: _____

Brief Description of Jewish Education (if any) _____

Any experience as a camper or counselor? Where? When? _____

Employment: (List the past 2 most recent)

Date	Employer	Nature of Work	Phone #
1) _____	_____	_____	_____
2) _____	_____	_____	_____

Position Applying For: _____

Specialist – Must Be in College or older and able to Create Curriculum, Organize & Teach
*General Sports, Art, Jewish/Israeli Culture, Music, Song Leading, Drama, Dance,
Cooking, Nature, Ropes Course (Zip Line, Etc.), Tennis, Other _____*

Senior Counselor – College or Older (Need Adults for Preschool Groups)

Junior Counselor – Entering Grades 11 or 12 **CIT (Counselor in Training)** Entering Grade 10

If applying for a counselor position, indicate your 1st, 2nd & 3rd choices.

- K'ton Half Day (2 & 3 yrs old, 9am-12:30pm)
- K'ton Full Day (3's, 4's and Kindergarten)
- Gadol Full Day (Entering Grade 1-3)
- Tzahov Full Day (Entering Grades 4-6, No CITS)
- Road Rulz (Entering Grades 7-9, Teen Travel, Must be 21 Yrs or older)

Bus Counselors

All Junior Counselors MUST FILL OUT and any other person interested

I understand this is not a guaranteed position and I will be notified in May if chosen (salary is \$300 for the season – plus tips) Please check 1 from column A & 1 from column B

A

- I **REALLY** want to be a bus counselor
- I **Don't Care** if I am a bus counselor

B

- I can drive or be driven to the 1st bus stop
- I need a bus to pick me up at my house

Early/Late Stay (Fill out only if interested) I understand that this is not a guaranteed position and I will be notified in May if chosen.

- Early Care (be here at 7:20am salary: \$300 for season)
- Late Stay (until 6pm, Monday-Friday salary: \$400 for season)

Check if you hold any of the following health-related/Aquatics Certifications

E.M.T. Exp. Date _____ C.P.R. Certified Exp. Date _____
 Red Cross Lifeguarding Certification Exp. Date _____ Water Safety Instructor (W.S.I.) Exp. Date _____
 Other: _____

Please answer:

1. Tell us why you would like to work at Camp Ruach and what contributions you will make to our camp program. Include the qualities that you possess which you feel would make you a positive role model for children. Convince us that you are the most qualified applicant for this job!

2. Describe your personal experiences in working with children (babysitting, volunteering positions, teacher's aide, job at another camp, etc)

3. Have you ever been suspended/expelled from school? If yes, please explain. _____

4. Have you ever been convicted of any criminal charge? Yes___ No___ If yes, please explain.

5. The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious and other forms of harassment. Have you ever been accused of harassment of any person, including, but not limited to, work place harassment? Yes___ No___ If yes, please explain.

Terms of Applying - By signing below, I understand and accept the following:

1. It is my responsibility to have two completed reference forms sent to the camp office prior to arranging an interview.
2. All information given is accurate to the best of my knowledge. It is my responsibility to notify the camp if any personal information or status of information requested changes before or during my employment.
3. Employment history, references and other information on this application will be carefully investigated.
4. The camp reserves the right to complete a background check as allowed by law.
5. Acceptance of a position at Camp Ruach denotes that I agree to abide by all Camp policies, rules, and regulations as set forth by the Director and disseminated prior to and during the camp season.

6. I will not be paid for any time that I am not at work. If I am absent for 3 days or more or resign from my position at Camp Ruach before the end of the season, or my employment is terminated by the administration, I will not be paid for any time that I am not at work, in addition to forfeiting 25% of my salary, as indicated in my contract.

If you will need to attend a college orientation (the only absence that doesn't count against you to receive your bonus – but you do not get paid for those days missed) what are the dates you will be out of camp?

_____ (Verification from school is required)

Applicant's Signature _____ **Date** _____

I have reviewed this application with the above minor applicant and by signing I verify all information is true to the best of my knowledge and understand the conditions listed above. (If staff is under 18)

Parent/Guardian's Signature _____ **Date** _____

In addition to completing this application, you must have the two enclosed reference forms filled out and mailed to the Camp Office prior to your interview.

Please complete:

Please Mark Accordingly:

If you are able to **Create** and **Lead** an elective– **L**

If you are able to **Assist** in the elective – **A**

Athletics

- Soccer _____
- Basketball _____
- Baseball _____
- Archery _____
- GaGa _____
- Ropes Course _____
- Flag Football _____
- Tennis _____
- Kickball _____
- Lacrosse _____
- Volleyball/Neucomb _____
- Karate _____
- Other _____

Art

- Wearable Art _____
- Sewing _____
- Pottery _____
- Arts & Crafts _____
- Leather Art _____
- Other _____

Miscellaneous

- Game Room _____
- Water Games _____
- Cake Decorating _____
- Cheerleading _____
- Cooking _____
- Dance _____
- Musical Theatre _____
- Synchronized Swimming _____
- Chess _____
- Magic or Juggling _____
- Other _____

Do you have any experience running sports or game tournaments? _____

List any other Electives that you would be able to Teach or Assist with _____

Reference Form for JCC Camp Ruach (Cannot be a family member)

Name of Applicant: _____

I hereby release employers and other sources from all liability in responding to this.

Signature of Applicant: _____

Signature of Parent if Applicant is under 18: _____

The above-named applicant is seeking employment with JCC Camp Ruach and has authorized a reference check.

1. What is your connection with the applicant? _____
2. How long have you known him/her? _____
3. If you have employed him/her, please state in what capacity? _____
4. Would you be willing to have your children under individual's supervision for a period of weeks in a camp situation? If not, why? _____
5. Is the person reliable, dependable _____

Objective Rating:

Under each general heading, please check the phrase that most accurately describes the applicant's behavior with regard to that specific trait.

1. Leadership:
 - Poor leader; incapable of directing others
 - Normally successful in directing and controlling others
 - Very successful in leading others, inspires others along desirable lines of action
2. How well does individual work with others?
 - Gives limited cooperation; neglects common good for own interest
 - Cooperates with others toward accomplishment of common cause
3. How does this person react to suggestions or criticisms by others?
 - Resents suggestions
 - Listens to suggestions, but may act without considering them
 - Follows suggestions willingly
4. Responsible:
 - Irresponsible even under supervision
 - With constant supervision will do satisfactory work
 - Carries out routine activities on own responsibility
 - Exceptionally able to accomplish work without close supervision
5. Follow Through:
 - Does not finish job
 - Needs much prodding to complete work
 - Completes assigned tasks of own accord
 - Industrious, energetic; dependable at all times, does more than expected
6. How well does applicant control emotions?
 - Easily depressed, irritated or elated, or unresponsive
 - Usually well-balanced

Name _____ Phone Number _____ Signature: _____

Organization/Company: _____ Position: _____

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